

#21193 - SUPV WASTEWATER TREATMENT - #12037 - External

[View Posting](#)

SUPV WASTEWATER TREATMENT - #12037(Job Id 21193)

Location: US:NH:FRANKLIN

Category: TECHNICAL

Employment Type:

Post Date: 08/02/2021

Close Date: 08/30/2021

Salary: 42,848.000-
59,966.400 USD

Description

State of New Hampshire Job Posting
DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER DIVISION / WINNIPESAUKEE RIVER BASIN BUREAU
528 RIVER STREET, FRANKLIN NH 03235
SUPERVISOR OF WASTEWATER TREATMENT PLANT OPERATIONS
LABOR GRADE 19
Position #12037

The State of New Hampshire, Department of Environmental Services, Water Division, Winnepesaukee River Basin Bureau has a full time vacancy for a Supervisor of Wastewater Treatment Plant Operations.

Summary:

To supervise and coordinate the day-to-day activities of the wastewater treatment to ensure that optimum treatment standards are maintained for the facilities operated under the Winnepesaukee River Basin Program (WRBP).

Responsibilities:

Schedules and assigns personnel in the Operations section to make best use of human resources and maintain complete coverage of the wastewater treatment facility processes.

Provides hands-on, technical assistance and training to the Operations staff. Monitors day-to-day productivity and performance of personnel in the section to ensure that tasks are accomplished in an efficient, timely, and safe manner.

Serves as a back-up operator in responsible charge for the chief operator to ensure compliance with permit conditions and applicable regulations, and performs special projects as assigned by the chief operator or administrators.

Requisitions parts, supplies, and equipment of the plant to assure adequate stock is available to maintain efficient operation.

Evaluates operational and mechanical problems encountered at the plant and coordinates work schedules with the maintenance supervisor to minimize disruption of the treatment process.

Analyzes operational data with the chief operator to maintain compliance with National Pollutant Discharge Elimination System (NPDES) permit as well as other applicable State and Federal regulations.

Reviews engineering plans for projects at the treatment plant and works with independent contractors to coordinate construction activities to lessen interference with the treatment process at the plant.

Collects and analyzes samples, including plant influent, effluent, biosolids and various process stages within the treatment plant as necessary. Analytical methods include the performance of inorganic and microbiological analyses and other wastewater process parameters.

Develops and maintains computer records of the treatment plant's process control, asset condition and operating data and produces computer-generated reports as necessary.

Actively participates and supports the WRBP safety program; adhering to all safety policies and procedures. Responds to emergency calls to maintain safe and compliant operating conditions.

Continually seeks to improve practices to add quality and value in support of the Department's mission while identifying and eliminating unnecessary or redundant actions.

Minimum Qualifications:

Education: Bachelor's degree from a recognized college or university with a major in the biological or physical sciences. Each additional year of approved formal education may be substituted for one year of required work experience.

Experience: Seven years' experience in wastewater treatment or a closely related field, four years of which shall have been at the superintendent or assistant superintendent level. Each additional year of approved work experience may be substituted for one year of required formal education.

License/Certification: Grade III Wastewater Treatment Plant Operator's certificate from the State of New Hampshire or the ability to secure certificate within 12 months of appointment to position. Must possess a valid New Hampshire driver's license.

PREFERRED WORK TRAITS: Extensive knowledge of principles, practices, and procedures of water/wastewater operations, including project management and capital planning. Ability to document and maintain records, generate reports, and develop plans and specifications. Demonstrated resourcefulness, initiative, and appropriate judgment in performance of duties. Experience with Internet and Outlook (email) applications with intermediate to advanced knowledge of Microsoft Office applications to include Word and Excel.

PREFERRED QUALIFICATIONS: Supervisory experience.

SPECIAL QUALIFICATIONS: Must be able to work a schedule which may include weekend and holiday rotation and be willing and able to respond to callbacks and to participate in rotating, SCADA on-call duty. Must be willing to carry a pager or cell phone to receive notifications or callbacks. Must expect phone calls from staff during off-duty hours and provide responses to their questions relative to plant operations. Job requires occasional strenuous activity, including climbing ladders, heavy lifting and confined space entry. Must be able to establish and maintain harmonious relationships with the public, contractors, other agencies, and co-workers.

DISCLAIMER STATEMENT: The supplemental job description lists the essential functions of the position and is not intended to include every job duty and responsibility specific to the position. An employee may be required to perform other related duties not listed on the supplemental job description provided that such duties are characteristic of that classification.

Criminal background and driving record review required.

For further information please contact Mark Corliss, Chief Operator at mark.a.corliss@des.nh.gov or at 603-934-9926. Use apply button or submit a fully completed state application and accompanying documents by the closing date to NHDES PO Box 95 Concord NH 03302-0095 Attn. Human Resources. You may also contact Raymond Wilson, HR Coordinator at 603-271-1496 or at raymond.j.wilson@des.nh.gov .

EOE

TDD Access: Relay NH 1-800-735-2964